

Board of Trustees Meeting Minutes Tuesday, June 27, 2017

The mission of the First Unitarian Church of Orlando (1U) is to exemplify liberal religion in Central Florida with a commitment to lifelong spiritual growth and compassionate service to the community.

To Order at 7:13 PM and Check-In

Board of Trustees (BOT) In Attendance:

President: Kimberly Holdridge,

Treasurer: Tommy Harrison,

Secretary: Karla Kizzort, (Secretary Elect)

Trustees Mary Ann Horne, Mary Dipboye, Karen Ramberg

Trustees: Tim Wiley, Paul Herrick

Rev. Kathy Schmitz

President: Jock Smee (arriving late)

Absent:

Guests: None

Meeting Type: Regular monthly meeting of the Board of Trustees for the First Unitarian Church of Orlando.

Chalice Lighting was led by Kimmy Holdridge (No Opening Reading)

Process Observer Volunteer - Mary DipBoye

Consent Agenda:

Membership Information: Administration was in transition with move. No new numbers available to report at the time of this meeting.

The membership number as of 5/31/2017 was: 261

Announcement(s):

The minutes of the May 8, 2017 meeting were reviewed, accepted by email, and posted on the 1U website.

BOT Action: It was regularly moved and seconded to approve the consent agenda.

Motion carried.

Recurring Reports:

The following reports were provided for the BOT review:

Program Report:

Provided by Rev. Kathy – Deferred until August 2017

Minister's Report:

Provided by Rev. Kathy – Deferred until August 2017

Treasurer's Report:

Provided by Treasurer, Tommy Harrison – see attached

Brought the new BOT up-to-date on the migration of bank accounts from TD Bank to First Green Bank

Building Update:

Tommy Harrison (member of the Building the Dream team) provided an update to the BOT as follows:

- We had tours for interested members. The tours were a huge success!
- Friday the BTD hosted a BBQ lunch with the MPaul team and our subs.
- The project is on track.

Rev Kathy reported that a Building Committee has been established and Dan Homblette will serve a Chair. Committee will oversee and plan for campus maintenance. Committee members will be sought.

New Business:

Retirement of Music Director and plans moving forward.

BOT Action: The BOT moved into Executive Session specific to the position of Music Director moving forward.

BOT Action: The BOT moved out of Executive Session and continued with the evening agenda. The Personnel Committee has moved into a period of discernment.

Rev. Kathy gave an overview on the following items:

On-Boarding Items

Board Policy Handbook

Governance Overview

Meeting Traditions (*consent agenda, process observer*)

Some team building

Retreat Date & Agenda (location TBD):

- Sunday, July 30th, 2017 - 11:00AM until 6PM
- Group Exercise - Jock Smee will volunteer Kathleen Smee tentatively
- Goal Setting for the year
- Brainstorm around campus changes/leverage
- Explore our own white privilege as a Board and/or congregation
- Ministerial agreement, format of Committee on ministry & ministerial review
- Karla will handle snacks and Kim will handle beverages
- Kim will explore 2 possible locations

Continuing Business:

Process for managing the Discretionary Immigrant Assistance Fund

A couple months ago, the BOT passed the following motion:

Create a new checking account at the institution where First Unitarian Church of Orlando keeps its accounts. To be called the *Immigrant Assistance Fund*, the new account will be a restricted account administered in the same manner as the *Minister's Discretionary Fund* account. The minister and at least one officer will be signatories on the account. Reporting will ensure transparency and accountability but will obscure the personal information of recipients to protect their anonymity. Details on this process will be discussed further at next month's meeting.

BOT Action: Rev. Kathy indicated there was no new information to share yet. This process will be reviewed when the new banking information has been set up with the new board members. Any further action deferred until that time.

Ministry Agreement, Formation of Committee on Ministry, and Ministerial Review. (Defer for Board Retreat)

- How do we as a Board and Leaders get a read on the pulse of the congregation?
- Reverend Kathy has been with the congregation seven years (this week!) and there has not been a review.
- How do we create a process to have these conversations?
- Should this be a Board-led committee to review the Minister's contract and performance?

- Group of 3, that looks at a strategic level what we might need, what might be missing or not functioning as we need.

BOT Action:

Review of three Board Policy Handbooks and Finalizing revisions

Management document to be reviewed and recommendations made as follows:

Past President: Jock Smee

Pages 3-8 up through and including Personnel Manual,
Page 18 Powers Reserved to the Board

Treasurer: Tommy Harrison

Pages 8 through 16, from Care for Resources through Community use of Church
Facilities,
Pages 18-24, all 5 “forms” Appendixes

Secretary: New Secretary

Pages 16 through 18 All of Document Management and Retention

Governance document to be reviewed and recommendations made as follows:

Secretary: New Secretary

Pages 3-7, full document

Oversight document to be reviewed and recommendations made as follows:

President: Kim Holdridge

Pages 2-4, full document

BOT Action: **NOTE: Need latest Word documents to ensure that changes are made to the latest version.**

Ongoing BOT Action: Review of documents as assigned above plus secondary review by all BOT members. Review and approval to be remain on agenda until all items completed.

1U of Right Relations Covenant: – Deferred

BOT Action: None this month

Remaining 2017 Meeting schedule:

Executive Committee, 6:00-6:30 pm

Board 7:00-9:00 pm:

August 7

August 14

September 4

September 11

October 2

October 9

November 6

November 13

December 4

December 11

Process Observer Report: Once agenda was rescued, and leading to an informative and productive discussion.

All business concluded this meeting adjourned at: 9:21 PM

Balance Sheet

06/07/2017 10:40 AM

Consolidated - May 2017

Page: 1

	Current Year
ASSETS	
BANK ACCOUNTS	
CHECKING ACCOUNT	
TD Checking (Operating)	\$39,144.60
TD Checking (Buffer)	40,000.00
TD Checking (Designated)	9,216.66
Subtotal Checking Account	88,361.26
MONEY MARKET ACCOUNT	
TD Bank MMA Undesignated	43,406.72
TD Bank MMA (Designated)	116,415.74
Subtotal Money Market Account	159,822.46
OTHER ACCOUNTS	
TD Bank Minister's Disc.	1,684.27
Capital Campaign MMA	438,050.50
Subtotal Other Accounts	439,734.77
Subtotal Bank Accounts	687,918.49
INVESTMENTS	
USAA Brokerage Account	25.00
FIXED ASSETS	
LAND	
Land	748,800.00
Parking & Asphalt	58,066.00
Subtotal Land	806,866.00
BUILDINGS	
Buildings - Sanctuary	405,398.00
Buildings - Gore Hall	215,928.00
Buildings - RE Complex	195,129.00
Subtotal Buildings	816,455.00
EQUIPMENT	
Furniture and Equipment	625,100.00
Subtotal Fixed Assets	2,248,421.00
TOTAL ASSETS	\$2,936,364.49
NET ASSETS	
GENERAL FUND	
General Fund/Equity	\$2,377,991.98
DESIGNATED FUND BALANCES	
Mystic Grove Fund	354.70
Natural Disaster Fund	3,008.00
Nora Staton Bookstore FB	877.97
Black Cat Fund	1,435.28
Memorial Gifts Fund	430.00
Sharon Hiett Memorial FB	342.00
Children's RE Fund	-43.29

Balance Sheet

06/07/2017 10:40 AM

Consolidated - May 2017

Page: 2

	Current Year
Exchange TShirt Fund	-338.00
GH Maint Fund	1,500.00
EC Maint Fund	1,240.00
UU Collaborators Fund	410.00
	<hr/>
Subtotal Designated Fund Balances	9,216.66
CAPITAL CAMPAIGN FUND	
Capital Campaign Fund	432,740.11
MMA DESIGNATED FUNDS	
Sanctuary ROOF Fund	4,725.00
Sanctuary HVAC Fund	29,000.00
Gore Hall Fund	48,000.00
Enrichment Center Fund	17,000.00
Bending the Arc Fund	13,000.00
Website Develop Fund	2,697.00
Min Sabbatical Resv Fund	1,245.00
Accrued Interest Fund	748.74
	<hr/>
Subtotal Mma Designated Funds	116,415.74
	<hr/>
TOTAL FUND BALANCE	2,936,364.49
	<hr/>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$2,936,364.49</u></u>

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 1

Account	May 2017				July 2016 - June 2017			
	Actual	Budget	Difference	%	Actual	Budget	Difference	%
01 GENERAL FUND								
INCOME								
01-4000 INCOME								
01-4005 GENERAL FUND INCOME								
01-4010 CONTRIBUTION INCOME								
01-4011 Pledges	23,240.32	25,501.42	2,261.10	91%	294,506.96	306,017.00	11,510.04	96%
01-4012 Pledges - New Members	790.00	500.00	-290.00	158%	4,391.00	6,000.00	1,609.00	73%
01-4013 Plate Collection 9:30	18.00	333.33	315.33	5%	1,080.38	4,000.00	2,919.62	27%
01-4014 Plate Collection 11:00	1,005.75	1,083.33	77.58	93%	11,728.56	13,000.00	1,271.44	90%
01-4015 Donations	555.00	0.00	-555.00	0%	4,528.65	0.00	-4,528.65	0%
01-4018 Last Fiscal Year Pledges	250.00				10,614.67			
01-4022-022 Share the Plate Income	900.00				13,476.91			
01-4023 Endowment Fund	0.00	2,866.67	2,866.67	0%	34,400.00	34,400.00	0.00	100%
01-4024-024 Barnett Foundation	0.00	0.00	0.00	0%	25,000.00	25,000.00	0.00	100%
Subtotal Contribution Income	26,759.07	30,284.75	3,525.68	88%	399,727.13	388,417.00	-11,310.13	103%
Budgeted CONTRIBUTION INCOME	25,609.07	30,284.75	4,675.68	85%	375,635.55	388,417.00	12,781.45	97%
Non-Budgeted CONTRIBUTION INCOME	1,150.00				24,091.58			
01-4050 OTHER INCOME								
01-4051 Banking Interest	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-4052 Investment Interest/gain	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-4053 Facility Use Income	810.00	833.33	23.33	97%	11,265.00	10,000.00	-1,265.00	113%
01-4054 Custodial Event Fees	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-4055 Intern Grant - UUA	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-4056 Intern from Reserve	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-4057-103 Miscellaneous Income	-2,130.00	250.00	2,380.00	-852%	1,748.78	3,000.00	1,251.22	58%
01-4058-311 T-Shirt Sales	0.00				970.00			
Subtotal Other Income	-1,320.00	1,083.33	2,403.33	-122%	13,983.78	13,000.00	-983.78	108%
Budgeted OTHER INCOME	-1,320.00	1,083.33	2,403.33	-122%	13,013.78	13,000.00	-13.78	100%
Non-Budgeted OTHER INCOME	0.00				970.00			
01-4059 PROGRAM INCOME								
01-4059-027 GLBT Income	0.00				80.00			
01-4061-026 Adult RE Income	0.00				2,712.81			
01-4062-025 Childrens RE income	3,087.00				5,775.50			
01-4063-029 Social Justice Team Inc	0.00				2,463.25			
01-4064-030 Music Income	0.00				434.50			
Subtotal Program Income	3,087.00	0.00	-3,087.00	0%	11,466.06	0.00	-11,466.06	0%

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 2

Account	May 2017				July 2016 - June 2017			
	Actual	Budget	Difference	%	Actual	Budget	Difference	%
01 GENERAL FUND								
<i>Budgeted PROGRAM INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
<i>Non-Budgeted PROGRAM INCOME</i>	3,087.00				11,466.06			
01-4070 ACTIVITY INCOME								
01-4072 Meditation Income	35.00				555.00			
01-4074 Yoga Income	100.00				788.00			
01-4076 Social Hour Income	0.00				130.50			
Subtotal Activity Income	135.00	0.00	-135.00	0%	1,473.50	0.00	-1,473.50	0%
<i>Budgeted ACTIVITY INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
<i>Non-Budgeted ACTIVITY INCOME</i>	135.00				1,473.50			
01-4100 FUNDRAISING INCOME		0.00	0.00	0%		0.00	0.00	0%
01-4102-102 Fundraising Income	0.00	375.00	375.00	0%	7,674.56	4,500.00	-3,174.56	171%
01-4104 Equal Exchange Coffee	-64.70				365.30			
Subtotal Fundraising Income	-64.70	375.00	439.70	-17%	8,039.86	4,500.00	-3,539.86	179%
<i>Budgeted FUNDRAISING INCOME</i>	0.00	375.00	375.00	0%	7,674.56	4,500.00	-3,174.56	171%
<i>Non-Budgeted FUNDRAISING INCOME</i>	-64.70				365.30			
TOTAL INCOME	28,596.37	31,743.08	3,146.71	90%	434,690.33	405,917.00	-28,773.33	107%
<i>Budgeted INCOME</i>	24,289.07	31,743.08	7,454.01	77%	396,323.89	405,917.00	9,593.11	98%
<i>Non-Budgeted INCOME</i>	4,307.30				38,366.44			
EXPENSE								
01-5000 EXPENSES								
01-5005 PERSONNEL EXPENSES								
01-5010 SALARIES & BENEFITS								
01-5020 MINISTER SALARY		0.00	0.00	0%		0.00	0.00	0%
01-5021-001 Minister Salary	3,724.00	3,724.00	0.00	100%	40,964.00	44,688.00	3,724.00	92%
01-5022-001 Minister Housing	2,500.00	2,500.00	0.00	100%	27,500.00	30,000.00	2,500.00	92%
01-5023-001 Minister Health Insurance	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5024-001 Minister Life Insurance	33.03	50.25	17.22	66%	384.66	603.00	218.34	64%
01-5025-001 Minister LT Disability	48.57	65.50	16.93	74%	534.24	786.00	251.76	68%
01-5026-001 Minister's Retirement	654.75	654.75	0.00	100%	7,202.25	7,857.00	654.75	92%
01-5027-001 PR Tax Expense - Minister	500.83	500.83	0.00	100%	5,509.13	6,010.00	500.87	92%
01-5028-001 Minister Travel/Develop	0.00	83.33	83.33	0%	0.00	1,000.00	1,000.00	0%
01-5029-001 Minister's Prof. Expenses	200.00	571.42	371.42	35%	648.66	6,857.00	6,208.34	9%
01-5030-001 Minister Bonus	323.25	323.25	0.00	100%	3,555.75	3,879.00	323.25	92%

First Unitarian Church of Orlando
Budget Report

06/07/2017 09:45 AM

Page: 3

Account	May 2017				July 2016 - June 2017			
	Actual	Budget	Difference	%	Actual	Budget	Difference	%
01 GENERAL FUND								
Subtotal Minister Salary	7,984.43	8,473.33	488.90	94%	86,298.69	101,680.00	15,381.31	85%
<i>Budgeted MINISTER SALARY</i>	<i>7,984.43</i>	<i>8,473.33</i>	<i>488.90</i>	<i>94%</i>	<i>86,298.69</i>	<i>101,680.00</i>	<i>15,381.31</i>	<i>85%</i>
<i>Non-Budgeted MINISTER SALARY</i>	<i>0.00</i>				<i>0.00</i>			
01-5040 MINISTERIAL INTERN								
01-5041-002 Ministerial Intern Salary	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5043-002 Min. Intern Flex Benefits	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5046-002 Min. Intern Retirement	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5047-002 PR Tax Exp. Min. Intern	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5049-002 Min. Intern Prof. Exp.	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
Subtotal Ministerial Intern	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
<i>Budgeted MINISTERIAL INTERN</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>
<i>Non-Budgeted MINISTERIAL INTERN</i>	<i>0.00</i>				<i>0.00</i>			
01-5060 CHURCH ADMINISTRATOR								
01-5061-003 Church Admin Salary	3,852.00	3,852.00	0.00	100%	42,372.01	46,224.00	3,851.99	92%
01-5062-003 Church Admin Bonus	323.24	323.25	0.01	100%	3,555.64	3,879.00	323.36	92%
01-5063-003 Church Admin Health Ins	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5064-003 Church Admin Life Ins	34.07	32.08	-1.99	106%	396.84	385.00	-11.84	103%
01-5065-003 Church Admin LTD	50.10	41.75	-8.35	120%	551.10	501.00	-50.10	110%
01-5066-003 Church Admin Retirement	417.50	417.50	0.00	100%	4,592.50	5,010.00	417.50	92%
01-5067-003 Church Admin Prof Expense	0.00	83.33	83.33	0%	0.00	1,000.00	1,000.00	0%
01-5069-003 PR Tax Exp - Church Adm	319.40	319.42	0.02	100%	3,518.77	3,833.00	314.23	92%
Subtotal Church Administrator	4,996.31	5,069.33	73.02	99%	54,986.86	60,832.00	5,845.14	90%
<i>Budgeted CHURCH ADMINISTRATOR</i>	<i>4,996.31</i>	<i>5,069.33</i>	<i>73.02</i>	<i>99%</i>	<i>54,986.86</i>	<i>60,832.00</i>	<i>5,845.14</i>	<i>90%</i>
<i>Non-Budgeted CHURCH ADMINISTRATOR</i>	<i>0.00</i>				<i>0.00</i>			
01-5080 RE MINISTRY								
01-5081-004 Dir. Religious Ed. Salary	1,712.42	1,712.42	0.00	100%	18,836.62	20,549.00	1,712.38	92%
01-5082-004 DRE Bonus	161.58	161.58	0.00	100%	1,777.38	1,939.00	161.62	92%
01-5083-004 DRE Health Ins	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5084-004 DRE Life Ins	15.29	14.42	-0.87	106%	178.08	173.00	-5.08	103%
01-5085-004 DRE LTD	22.49	18.75	-3.74	120%	247.38	225.00	-22.38	110%
01-5086-004 DRE Retirement	187.42	187.42	0.00	100%	2,061.62	2,249.00	187.38	92%
01-5087-004 PR Tax Expense DRE	143.38	143.33	-0.05	100%	1,582.45	1,720.00	137.55	92%
01-5088-004 DRE Travel/Develop	0.00	83.33	83.33	0%	0.00	1,000.00	1,000.00	0%

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 6

Account	May 2017				July 2016 - June 2017				
	Actual	Budget	Difference	%	Actual	Budget	Difference	%	
01 GENERAL FUND									
01-5181	EE Eval & Recognition	0.00	50.00	50.00	0%	635.00	600.00	-35.00	106%
01-5182	Workers Compensation Exp	0.00	250.00	250.00	0%	4,076.26	3,000.00	-1,076.26	136%
01-5184	Payroll Fees	254.38	250.00	-4.38	102%	2,937.49	3,000.00	62.51	98%
01-5186	Background Checks	0.00	29.17	29.17	0%	276.40	350.00	73.60	79%
	Subtotal Other Employer Expense	254.38	579.17	324.79	44%	7,925.15	6,950.00	-975.15	114%
	<i>Budgeted OTHER EMPLOYER EXPENSE</i>	254.38	579.17	324.79	44%	7,925.15	6,950.00	-975.15	114%
	<i>Non-Budgeted OTHER EMPLOYER EXPENS</i>	0.00				0.00			
	Subtotal Personnel Expenses	23,677.18	24,129.32	452.14	98%	257,634.95	289,552.00	31,917.05	89%
	<i>Budgeted PERSONNEL EXPENSES</i>	23,677.18	24,129.32	452.14	98%	257,634.95	289,552.00	31,917.05	89%
	<i>Non-Budgeted PERSONNEL EXPENSES</i>	0.00				0.00			
01-5200 ADMINISTRATIVE									
01-5202	Advertising	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5204	Website-support/maintenan	0.00	50.00	50.00	0%	641.75	600.00	-41.75	107%
01-5206	Bank/Vanco Fees	104.00	125.00	21.00	83%	1,182.13	1,500.00	317.87	79%
01-5208	Credit Card Fees	176.59	125.00	-51.59	141%	1,645.18	1,500.00	-145.18	110%
01-5210	Copier	378.54	416.67	38.13	91%	4,614.27	5,000.00	385.73	92%
01-5212	Internet	139.26	125.00	-14.26	111%	1,531.86	1,500.00	-31.86	102%
01-5214	Licenses	0.00	20.83	20.83	0%	299.63	250.00	-49.63	120%
01-5216	Office Supplies	45.74	166.67	120.93	27%	2,086.18	2,000.00	-86.18	104%
01-5218	Office Reimbursement	0.00	8.33	8.33	0%	0.00	100.00	100.00	0%
01-5220	Postage	0.00	45.83	45.83	0%	550.62	550.00	-0.62	100%
01-5222	Telephone	185.89	225.00	39.11	83%	2,027.80	2,700.00	672.20	75%
01-5224	Tech Support PowerChurch	0.00	20.83	20.83	0%	23.70	250.00	226.30	9%
01-5226	Professional Fees	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5228	Website Development	0.00	58.33	58.33	0%	62.75	700.00	637.25	9%
01-5230	Equipment Rental	0.00	25.00	25.00	0%	0.00	300.00	300.00	0%
	Subtotal Administrative	1,030.02	1,412.49	382.47	73%	14,665.87	16,950.00	2,284.13	87%
	<i>Budgeted ADMINISTRATIVE</i>	1,030.02	1,412.49	382.47	73%	14,665.87	16,950.00	2,284.13	87%
	<i>Non-Budgeted ADMINISTRATIVE</i>	0.00				0.00			
01-5300 PROPERTY EXPENSE									
01-5312	UUA Principal/Interest	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5314	Endowment Principal/Inter	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5316	Real Estate Taxes	0.00	183.33	183.33	0%	2,171.61	2,200.00	28.39	99%
01-5318	Landscaping	2,610.50	791.67	-1,818.83	330%	7,241.75	9,500.00	2,258.25	76%

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 7

Account	May 2017				July 2016 - June 2017				
	Actual	Budget	Difference	%	Actual	Budget	Difference	%	
01 GENERAL FUND									
01-5320	Repairs & Maintenance	70.00	1,466.67	1,396.67	5%	13,121.93	17,600.00	4,478.07	75%
01-5322	Custodial Supplies	406.55	266.67	-139.88	152%	2,606.70	3,200.00	593.30	81%
01-5324	Utilities	2,547.71	1,500.00	-1,047.71	170%	15,851.58	18,000.00	2,148.42	88%
01-5326	Audio Visual	0.00	125.00	125.00	0%	400.72	1,500.00	1,099.28	27%
01-5328	Hazard Insurance	0.00	2,166.67	2,166.67	0%	24,918.39	26,000.00	1,081.61	96%
01-5332	Capital Improvement Exp	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
	Subtotal Property Expense	5,634.76	6,500.01	865.25	87%	66,312.68	78,000.00	11,687.32	85%
	<i>Budgeted PROPERTY EXPENSE</i>	5,634.76	6,500.01	865.25	87%	66,312.68	78,000.00	11,687.32	85%
	<i>Non-Budgeted PROPERTY EXPENSE</i>	0.00				0.00			
01-5400 PROGRAM EXPENSE									
01-5402-026	Adult RE	0.00	433.33	433.33	0%		5,200.00	5,200.00	0%
01-5404-025	Children's RE	70.69	83.33	12.64	85%	2,351.90	0.00	-2,351.90	0%
01-5406	PR & Communication	0.00	0.00	0.00	0%	2,446.69	1,000.00	-1,446.69	245%
01-5408	Stewardship/Budget Drive	0.00	0.00	0.00	0%	93.99	0.00	-93.99	0%
01-5410	Caring Circle	0.00	50.00	50.00	0%	0.00	600.00	600.00	0%
01-5412	Social Hour Team	0.00	0.00	0.00	0%	50.00	0.00	-50.00	0%
01-5414	Social Hour Team	141.73	266.67	124.94	53%	2,542.93	3,200.00	657.07	79%
01-5416-030	Membership Expenses	0.00	0.00	0.00	0%	509.32	0.00	-509.32	0%
01-5418-029	Music Expense	0.00	0.00	0.00	0%	776.24	0.00	-776.24	0%
01-5418-029	Social Justice Coord. Team	0.00	0.00	0.00	0%	2,980.92	0.00	-2,980.92	0%
01-5420	Worship	523.42	0.00	-523.42	0%	2,544.58	0.00	-2,544.58	0%
01-5422	Program Coordinating Team	0.00	0.00	0.00	0%	431.46	0.00	-431.46	0%
01-5424	Committee on Ministry	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5426-027	GLBT expense	0.00				758.65			
	Subtotal Program Expense	735.84	833.33	97.49	88%	15,486.68	10,000.00	-5,486.68	155%
	<i>Budgeted PROGRAM EXPENSE</i>	735.84	833.33	97.49	88%	14,728.03	10,000.00	-4,728.03	147%
	<i>Non-Budgeted PROGRAM EXPENSE</i>	0.00				758.65			
01-5500 OTHER EXPENSE									
01-5502	BOT Discretionary	356.75	66.67	-290.08	535%	356.75	800.00	443.25	45%
01-5503	Saving to Reserve Account	0.00	360.08	360.08	0%	4,325.00	4,321.00	-4.00	100%
01-5504	Discernment/Strategy Ac	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5507	Training & Seminars	0.00	41.67	41.67	0%	0.00	500.00	500.00	0%
01-5508-102	Fundraising Expense	0.00	0.00	0.00	0%	1,507.45	0.00	-1,507.45	0%
01-5510-028	Special Events Expense	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5512-024	Barnett Fund	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5514-022	Share the Plate Expense	890.00				13,421.79			
01-5516-103	Misc. Expenses	0.00				1,796.29			

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 8

Account	May 2017				July 2016 - June 2017			
	Actual	Budget	Difference	%	Actual	Budget	Difference	%
01 GENERAL FUND								
01-5518-311 T-Shirts Sales Exp.	0.00				945.00			
Subtotal Other Expense	1,246.75	468.42	-778.33	266%	22,352.28	5,621.00	-16,731.28	398%
<i>Budgeted OTHER EXPENSE</i>	<u>356.75</u>	<u>468.42</u>	<u>111.67</u>	<u>76%</u>	<u>6,189.20</u>	<u>5,621.00</u>	<u>-568.20</u>	<u>110%</u>
<i>Non-Budgeted OTHER EXPENSE</i>	890.00				16,163.08			
01-5550 ASSEMBLY/DUES								
01-5552 G A Delegate Expense	1,699.06	266.67	-1,432.39	637%	1,699.06	3,200.00	1,500.94	53%
01-5554 District Assembly	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5556 UUA FL District Dues	0.00	2,500.00	2,500.00	0%	29,719.00	30,000.00	281.00	99%
01-5558 NE Cluster Dues	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
01-5560 UU Justice FL	0.00	22.92	22.92	0%	250.00	275.00	25.00	91%
Subtotal Assembly/dues	1,699.06	2,789.59	1,090.53	61%	31,668.06	33,475.00	1,806.94	95%
<i>Budgeted ASSEMBLY/DUES</i>	<u>1,699.06</u>	<u>2,789.59</u>	<u>1,090.53</u>	<u>61%</u>	<u>31,668.06</u>	<u>33,475.00</u>	<u>1,806.94</u>	<u>95%</u>
<i>Non-Budgeted ASSEMBLY/DUES</i>	0.00				0.00			
TOTAL EXPENSE	34,023.61	36,133.16	2,109.55	94%	408,120.52	433,598.00	25,477.48	94%
<i>Budgeted EXPENSE</i>	<u>33,133.61</u>	<u>36,133.16</u>	<u>2,999.55</u>	<u>92%</u>	<u>391,198.79</u>	<u>433,598.00</u>	<u>42,399.21</u>	<u>90%</u>
<i>Non-Budgeted EXPENSE</i>	890.00				16,921.73			

First Unitarian Church of Orlando
Budget Report

06/07/2017 09:45 AM

Page: 9

Account	May 2017				July 2016 - June 2017				
	Actual	Budget	Difference	%	Actual	Budget	Difference	%	
02 DESIGNATED FUNDS									
INCOME									
02-4000	INCOME								
02-4200	DESIGNATED FUND INCOME								
02-4202-202	Mystic Grove Fund Income	0.00			70.00				
02-4206-206	Nora Staton Bookstore Inc	0.00			767.00				
02-4208-208	Black Cat Fund Income	174.75			1,455.15				
02-4214-214	Temp.Capital Reserve INC	171,395.99			171,395.99				
02-4218-218	Exchange TShirt Income	0.00			55.00				
02-4228-228	UU Collaborators Income	0.00			410.00				
02-4230-230	CAPITAL CAMPAIGN INCOME								
02-4231-230	Capital Pledge Income	17,762.43			332,413.11				
02-4232-230	Capital SPECIAL GIFTS	13,805.00			43,483.03				
02-4233-230	Capital DONATIONS	10.00			1,769.00				
	Subtotal Capital Campaign Income	31,577.43	0.00	-31,577.43	0%	377,665.14	0.00	-377,665.14	0%
	<i>Budgeted CAPITAL CAMPAIGN INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
	<i>Non-Budgeted CAPITAL CAMPAIGN INCOM</i>	31,577.43				377,665.14			
	Subtotal Designated Fund Income	203,148.17	0.00	-203,148.17	0%	551,818.28	0.00	-551,818.28	0%
	<i>Budgeted DESIGNATED FUND INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
	<i>Non-Budgeted DESIGNATED FUND INCOM</i>	203,148.17				551,818.28			
02-4300	MMA DESIGNATED INCOME								
02-4301-301	Sanctuary ROOF Fund Incom	0.00			1,575.00				
02-4302-302	Sanctuary HVAC Fund Inc.	0.00			5,500.00				
02-4305-305	Bending the Arc Fund Inc	8,000.00			8,000.00				
02-4309-309	Accrued Interest Income	13.53			136.78				
	Subtotal Mma Designated Income	8,013.53	0.00	-8,013.53	0%	15,211.78	0.00	-15,211.78	0%
	<i>Budgeted MMA DESIGNATED INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
	<i>Non-Budgeted MMA DESIGNATED INCOME</i>	8,013.53				15,211.78			
	TOTAL INCOME	211,161.70	0.00	-211,161.70	0%	567,030.06	0.00	-567,030.06	0%
	<i>Budgeted INCOME</i>	0.00	0.00	0.00	0%	0.00	0.00	0.00	0%
	<i>Non-Budgeted INCOME</i>	211,161.70				567,030.06			
EXPENSE									
02-5000	EXPENSES								

First Unitarian Church of Orlando

Budget Report

06/07/2017 09:45 AM

Page: 10

Account	May 2017				July 2016 - June 2017			
	Actual	Budget	Difference	%	Actual	Budget	Difference	%
02 DESIGNATED FUNDS								
02-6200 DESIGNATED FUND EXPENSE								
02-6206-206 Nora Staton Bookstore Exp	0.00				245.12			
02-6208-208 Black Cat Fund Expense	15.99				387.37			
02-6214-214 Temp. CAPITAL Reserve EXP	171,395.99				173,125.67			
02-6230-230 CAPITAL EXPENSES								
02-6231-230 Capital Exp Pre-renovatio	0.00				292,810.50			
02-6232-230 Capital Exp Renovation	167,197.99				325,868.87			
02-6233-230 Capital Exp Other	69.02				1,096.11			
Subtotal Capital Exp Renovation	167,267.01	0.00	-167,267.01	0%	326,964.98	0.00	-326,964.98	0%
<i>Budgeted Capital Exp Renovation</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>
<i>Non-Budgeted Capital Exp Renovation</i>	<i>167,267.01</i>				<i>326,964.98</i>			
Subtotal Capital Expenses	167,267.01	0.00	-167,267.01	0%	619,775.48	0.00	-619,775.48	0%
<i>Budgeted CAPITAL EXPENSES</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>
<i>Non-Budgeted CAPITAL EXPENSES</i>	<i>167,267.01</i>				<i>619,775.48</i>			
Subtotal Designated Fund Expense	338,678.99	0.00	-338,678.99	0%	793,533.64	0.00	-793,533.64	0%
<i>Budgeted DESIGNATED FUND EXPENSE</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>
<i>Non-Budgeted DESIGNATED FUND EXPEN</i>	<i>338,678.99</i>				<i>793,533.64</i>			
02-6300 MMA DESIGNATED EXPENSE								
02-6308-308 Min Sabbatical Resv Exp	0.00				200.00			
TOTAL EXPENSE	338,678.99	0.00	-338,678.99	0%	793,733.64	0.00	-793,733.64	0%
<i>Budgeted EXPENSE</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0%</i>
<i>Non-Budgeted EXPENSE</i>	<i>338,678.99</i>				<i>793,733.64</i>			

Income and Expense Statement

Consolidated - May 2017

06/07/2017 10:32 AM

Page: 1

	Current Period	Year to Date	Annual Budget	Annual Budget Difference
INCOME				
GENERAL FUND INCOME				
CONTRIBUTION INCOME				
Pledges	\$23,240.32	\$291,426.96	\$306,017.00	-\$14,590.04
Pledges - New Members	790.00	4,366.00	6,000.00	-1,634.00
Plate Collection 9:30	18.00	1,080.38	4,000.00	-2,919.62
Plate Collection 11:00	1,005.75	11,348.31	13,000.00	-1,651.69
Donations	555.00	4,528.65	0.00	4,528.65
Last Fiscal Year Pledges	250.00	10,614.67	0.00	10,614.67
Share the Plate Income	900.00	13,476.91	0.00	13,476.91
Endowment Fund	0.00	34,400.00	34,400.00	0.00
Barnett Foundation	0.00	25,000.00	25,000.00	0.00
Subtotal Contribution Income	26,759.07	396,241.88	388,417.00	7,824.88
OTHER INCOME				
Facility Use Income	810.00	10,815.00	10,000.00	815.00
Miscellaneous Income	-2,130.00	1,748.78	3,000.00	-1,251.22
T-Shirt Sales	0.00	970.00	0.00	970.00
Subtotal Other Income	-1,320.00	13,533.78	13,000.00	533.78
PROGRAM INCOME				
GLBT Income	0.00	80.00	0.00	80.00
Adult RE Income	0.00	2,712.81	0.00	2,712.81
Childrens RE income	3,087.00	4,702.00	0.00	4,702.00
Social Justice Team Inc	0.00	2,463.25	0.00	2,463.25
Music Income	0.00	434.50	0.00	434.50
Subtotal Program Income	3,087.00	10,392.56	0.00	10,392.56
ACTIVITY INCOME				
Meditation Income	35.00	542.00	0.00	542.00
Yoga Income	100.00	768.00	0.00	768.00
Social Hour Income	0.00	130.50	0.00	130.50
Subtotal Activity Income	135.00	1,440.50	0.00	1,440.50
FUNDRAISING INCOME				
Fundraising Income	0.00	7,674.56	4,500.00	3,174.56
Equal Exchange Coffee	-64.70	356.30	0.00	356.30
Subtotal Fundraising Income	-64.70	8,030.86	4,500.00	3,530.86
Subtotal General Fund Income	28,596.37	429,639.58	405,917.00	23,722.58
DESIGNATED FUND INCOME				
Mystic Grove Fund Income	0.00	70.00	0.00	70.00
Nora Staton Bookstore Inc	0.00	607.00	0.00	607.00
Black Cat Fund Income	174.75	1,322.65	0.00	1,322.65
Temp.Capital Reserve INC	171,395.99	171,395.99	0.00	171,395.99
Exchange TShirt Income	0.00	55.00	0.00	55.00
UU Collaborators Income	0.00	410.00	0.00	410.00
CAPITAL CAMPAIGN INCOME				
Capital Pledge Income	17,762.43	326,263.11	0.00	326,263.11
Capital SPECIAL GIFTS	13,805.00	43,283.03	0.00	43,283.03
Capital DONATIONS	10.00	1,762.00	0.00	1,762.00
Subtotal Capital Campaign Income	31,577.43	371,308.14	0.00	371,308.14

Income and Expense Statement

Consolidated - May 2017

06/07/2017 10:32 AM

	Current Period	Year to Date	Annual Budget	Annual Budget Difference
Subtotal Designated Fund Income	203,148.17	545,168.78	0.00	545,168.78
MMA DESIGNATED INCOME				
Sanctuary ROOF Fund Incom	0.00	1,575.00	0.00	1,575.00
Sanctuary HVAC Fund Inc.	0.00	5,500.00	0.00	5,500.00
Bending the Arc Fund Inc	8,000.00	8,000.00	0.00	8,000.00
Accrued Interest Income	13.53	136.78	0.00	136.78
Subtotal Mma Designated Income	8,013.53	15,211.78	0.00	15,211.78
TOTAL INCOME	239,758.07	990,020.14	405,917.00	584,103.14
EXPENSES				
PERSONNEL EXPENSES				
SALARIES & BENEFITS				
MINISTER SALARY				
Minister Salary	\$3,724.00	\$40,964.00	\$44,688.00	-\$3,724.00
Minister Housing	2,500.00	27,500.00	30,000.00	-2,500.00
Minister Life Insurance	33.03	384.66	603.00	-218.34
Minister LT Disability	48.57	534.24	786.00	-251.76
Minister's Retirement	654.75	7,202.25	7,857.00	-654.75
PR Tax Expense - Minister	500.83	5,509.13	6,010.00	-500.87
Minister Travel/Develop	0.00	0.00	1,000.00	-1,000.00
Minister's Prof. Expenses	200.00	648.66	6,857.00	-6,208.34
Minister Bonus	323.25	3,555.75	3,879.00	-323.25
Subtotal Minister Salary	7,984.43	86,298.69	101,680.00	-15,381.31
CHURCH ADMINISTRATOR				
Church Admin Salary	3,852.00	42,372.01	46,224.00	-3,851.99
Church Admin Bonus	323.24	3,555.64	3,879.00	-323.36
Church Admin Life Ins	34.07	396.84	385.00	11.84
Church Admin LTD	50.10	551.10	501.00	50.10
Church Admin Retirement	417.50	4,592.50	5,010.00	-417.50
Church Admin Prof Expense	0.00	0.00	1,000.00	-1,000.00
PR Tax Exp - Church Adm	319.40	3,518.77	3,833.00	-314.23
Subtotal Church Administrator	4,996.31	54,986.86	60,832.00	-5,845.14
RE MINISTRY				
Dir. Religious Ed. Salary	1,712.42	18,836.62	20,549.00	-1,712.38
DRE Bonus	161.58	1,777.38	1,939.00	-161.62
DRE Life Ins	15.29	178.08	173.00	5.08
DRE LTD	22.49	247.38	225.00	22.38
DRE Retirement	187.42	2,061.62	2,249.00	-187.38
PR Tax Expense DRE	143.38	1,582.45	1,720.00	-137.55
DRE Travel/Develop	0.00	0.00	1,000.00	-1,000.00
Subtotal Re Ministry	2,242.58	24,683.53	27,855.00	-3,171.47
DIRECTOR OF MUSIC				
Dir Music Salary	1,442.24	15,864.64	17,307.00	-1,442.36
Dir Music Bonus	121.26	1,333.86	1,455.00	-121.14
PR Tax Expense - Music	119.60	1,321.02	1,435.00	-113.98
Music Dir Travel/Develop	0.00	0.00	1,000.00	-1,000.00
Subtotal Director Of Music	1,683.10	18,519.52	21,197.00	-2,677.48
OTHER MUSIC STAFF				

Income and Expense Statement

Consolidated - May 2017

06/07/2017 10:32 AM

Page: 3

	Current Period	Year to Date	Annual Budget	Annual Budget Difference
Music Accompanist Salary	561.00	5,610.00	5,610.00	0.00
PR Tax Expense - Accomp.	42.92	431.86	429.00	2.86
Choir Director Salary	840.40	7,983.80	8,244.00	-260.20
PR Taxes Choir Director	64.30	616.17	631.00	-14.83
Subtotal Other Music Staff	1,508.62	14,641.83	14,914.00	-272.17
FACILITIES MAINTENANCE				
Custodian Salary	1,786.84	19,660.27	21,442.00	-1,781.73
Custodian Bonus	242.44	2,666.80	2,909.00	-242.20
Custodian Life Insurance	16.56	192.84	187.00	5.84
Custodian LTD	24.35	267.84	244.00	23.84
Custodian Retirement	202.92	2,232.12	2,435.00	-202.88
PR Taxes - Custodian	155.24	1,749.63	1,863.00	-113.37
Subtotal Facilities Maintenance	2,428.35	26,769.50	29,080.00	-2,310.50
TEMPORARY PERSONNEL				
Temp Personnel Salary	0.00	915.00	950.00	-35.00
PR Tax Exp Temp. Pers.	0.00	70.00	75.00	-5.00
Subtotal Temporary Personnel	0.00	985.00	1,025.00	-40.00
CHILD CARE				
CC Salary Fellowship	11.50	825.50	1,100.00	-274.50
Childcare Nursery Staff	253.00	3,071.50	4,186.00	-1,114.50
PR Taxes CC Fellowship	0.88	63.17	84.00	-20.83
PR Taxes CC Nursery	19.35	243.35	320.00	-76.65
Subtotal Child Care	284.73	4,203.52	5,690.00	-1,486.48
OFFICE ASSISTANT				
Office Assistant Salary	1,326.00	14,586.00	15,912.00	-1,326.00
Office Asst Retirement	663.35	663.35	796.00	-132.65
Office Assistant Life Ins	12.14	141.36	137.00	4.36
Office Assistant Dis. Ins	17.85	196.38	179.00	17.38
PR Tax Exp. Office Asst	113.76	1,256.88	1,366.00	-109.12
Office Assistant Bonus	161.58	1,777.38	1,939.00	-161.62
Subtotal Office Assistant	2,294.68	18,621.35	20,329.00	-1,707.65
Subtotal Salaries & Benefits	23,422.80	249,709.80	282,602.00	-32,892.20
OTHER EMPLOYER EXPENSE				
EE Eval & Recognition	0.00	635.00	600.00	35.00
Workers Compensation Exp	0.00	4,076.26	3,000.00	1,076.26
Payroll Fees	254.38	2,937.49	3,000.00	-62.51
Background Checks	0.00	276.40	350.00	-73.60
Subtotal Other Employer Expense	254.38	7,925.15	6,950.00	975.15
Subtotal Personnel Expenses	23,677.18	257,634.95	289,552.00	-31,917.05
ADMINISTRATIVE				
Website-support/maintenan	0.00	641.75	600.00	41.75
Bank/Vanco Fees	104.00	1,182.13	1,500.00	-317.87
Credit Card Fees	176.59	1,645.18	1,500.00	145.18
Copier	378.54	4,614.27	5,000.00	-385.73
Internet	139.26	1,531.86	1,500.00	31.86
Licenses	0.00	299.63	250.00	49.63

Income and Expense Statement

Consolidated - May 2017

06/07/2017 10:32 AM

Page: 4

	Current Period	Year to Date	Annual Budget	Annual Budget Difference
Office Supplies	45.74	2,086.18	2,000.00	86.18
Office Reimbursement	0.00	0.00	100.00	-100.00
Postage	0.00	550.62	550.00	0.62
Telephone	185.89	2,027.80	2,700.00	-672.20
Tech Support PowerChurch	0.00	23.70	250.00	-226.30
Website Development	0.00	62.75	700.00	-637.25
Equipment Rental	0.00	0.00	300.00	-300.00
Subtotal Administrative	1,030.02	14,665.87	16,950.00	-2,284.13
PROPERTY EXPENSE				
Real Estate Taxes	0.00	2,171.61	2,200.00	-28.39
Landscaping	2,610.50	6,629.25	9,500.00	-2,870.75
Repairs & Maintenance	70.00	12,778.93	17,600.00	-4,821.07
Custodial Supplies	406.55	2,606.70	3,200.00	-593.30
Utilities	2,547.71	15,738.78	18,000.00	-2,261.22
Audio Visual	0.00	400.72	1,500.00	-1,099.28
Hazard Insurance	0.00	24,918.39	26,000.00	-1,081.61
Subtotal Property Expense	5,634.76	65,244.38	78,000.00	-12,755.62
PROGRAM EXPENSE				
Adult RE	0.00	2,351.90	0.00	2,351.90
Children's RE	70.69	2,446.69	1,000.00	1,446.69
PR & Communication	0.00	93.99	0.00	93.99
Stewardship/Budget Drive	0.00	0.00	600.00	-600.00
Caring Circle	0.00	50.00	0.00	50.00
Social Hour Team	141.73	2,542.93	3,200.00	-657.07
Membership Expenses	0.00	509.32	0.00	509.32
Music Expense	0.00	776.24	0.00	776.24
Social Justice Coord. Team	0.00	2,980.92	0.00	2,980.92
Worship	523.42	2,544.58	0.00	2,544.58
Program Coordinating Team	0.00	431.46	0.00	431.46
GLBT expense	0.00	758.65	0.00	758.65
Subtotal Program Expense	735.84	15,486.68	10,000.00	5,486.68
OTHER EXPENSE				
BOT Discretionary	356.75	356.75	800.00	-443.25
Saving to Reserve Account	0.00	4,325.00	4,321.00	4.00
Training & Seminars	0.00	0.00	500.00	-500.00
Fundraising Expense	0.00	1,507.45	0.00	1,507.45
Share the Plate Expense	890.00	13,421.79	0.00	13,421.79
Misc. Expenses	0.00	1,796.29	0.00	1,796.29
T-Shirts Sales Exp.	0.00	945.00	0.00	945.00
Subtotal Other Expense	1,246.75	22,352.28	5,621.00	16,731.28
ASSEMBLY/DUES				
G A Delegate Expense	1,699.06	1,699.06	3,200.00	-1,500.94
UUA FL District Dues	0.00	22,289.25	30,000.00	-7,710.75
UU Justice FL	0.00	250.00	275.00	-25.00
Subtotal Assembly/dues	1,699.06	24,238.31	33,475.00	-9,236.69
DESIGNATED FUND EXPENSE				
Nora Staton Bookstore Exp	0.00	245.12	0.00	245.12
Black Cat Fund Expense	15.99	387.37	0.00	387.37
Temp. CAPITAL Reserve EXP	171,395.99	173,125.67	0.00	173,125.67

Income and Expense Statement

Consolidated - May 2017

06/07/2017 10:32 AM

Page: 5

	Current Period	Year to Date	Annual Budget	Annual Budget Difference
CAPITAL EXPENSES				
Capital Exp Pre-renovatio	0.00	292,810.50	0.00	292,810.50
Capital Exp Renovation	167,197.99	325,868.87	0.00	325,868.87
Capital Exp Other	69.02	1,096.11	0.00	1,096.11
Subtotal Capital Exp Renovation	167,267.01	326,964.98	0.00	326,964.98
Subtotal Capital Expenses	167,267.01	619,775.48	0.00	619,775.48
Subtotal Designated Fund Expense	338,678.99	793,533.64	0.00	793,533.64
MMA DESIGNATED EXPENSE				
Min Sabbatical Resv Exp	0.00	200.00	0.00	200.00
TOTAL EXPENSES	372,702.60	1,193,356.11	433,598.00	759,758.11
EXCESS INCOME\EXPENSES	-\$132,944.53	-\$203,335.97	-\$27,681.00	-\$175,654.97